

# Winside Public School-Return to School Chart

The purpose of this document is to provide a framework for how Winside Public School will respond to the COVID-19 pandemic and its impact on the educational program during the 2021-2022 school year. As our plan was developed, we followed guidelines from the Nebraska Rural Community School Association (NRCSA) Considerations for Opening Schools document, guidelines from the Nebraska Department of Education (NDE), the Nebraska Schools Activities Association (NSAA), and constant and ongoing meetings with Northeast Nebraska Public Health and administrators in Educational Service Unit 1 (ESU 1). Our goal was to take any and all relevant and accurate information to arrive at a plan that is specific to Winside Public School. Our core beliefs developed by our administrative staff and approved by our school board are as follows;

1. The safety and health of students and staff is a top priority, and by following the guidelines in this document, our learning environment will be as safe as possible.
2. The protocols of our plan will be focused on social distancing, hand hygiene, sanitizing, and face coverings.
3. A high-quality educational experience will be provided to all students regardless of the circumstances.
4. We will maximize the amount of time in school, with consideration for PK-3 having priority for daily interaction at school.
5. If there is a need for remote learning, there will be an accountability component for attendance and grades.
6. Special Education will receive direct services.
7. Physical, Social & Emotional needs for staff and students will be prioritized.
8. Activities will occur to the extent possible and within guidelines.
9. This plan will be in place for the 1st quarter and re-evaluated. Changes may be made earlier than the end of the 1st quarter if necessary.

This will be a community effort and shared responsibility by staff, students, parents, and community members. We will make every effort to communicate as much as possible and encourage people to call the school with questions and concerns. This documented plan will remain in place over the duration of the pandemic emergency.

We have worked closely with our public health partners and state associations to develop this plan that is based on four principles:

1. Use good hand hygiene practices and educate the students about the proper way to wash their hands and follow practices of keeping hands away from their face.
2. Thoroughly clean and sanitize high-touch areas on a regular basis.
3. Use the six-foot social distancing to the extent possible and encourage students and teachers to use social distancing.
4. When social distancing is not possible, all students and staff may be required to wear a face-covering in the form of a mask or face shield. The district will provide a minimum of two cloth face masks per student. Face shields will be allowed but not provided.

On the next page is a color-coded summary chart that the district will utilize to make decisions and communicate with our public. The district has developed a Pandemic Response Team that will be in place and meet regularly during the extent of the emergency. When making decisions, we will consult Northeast Nebraska Public Health, Providence Medical Center, and other local and state officials.



# Winside Public School



Green	Yellow	Red
<p><b>Low/No Spread</b></p> <p>Low/no community spread of virus and impact on the health care system: School buildings are open with minimal restrictions. Preventative measures will be active. Social distancing will be used as much as possible.</p>	<p><b>Minimal/Moderate Spread</b></p> <p>Minimal/Moderate community spread of virus and impact on the health care system: School buildings are open with heavier restrictions. Schedules and calendar may be changed or staggered. Increase in COVID-19 symptoms in school or community and/or surrounding communities. Consideration will be given of having less than 100% of students in the buildings.</p>	<p><b>Substantial Spread</b></p> <p>Substantial community spread of virus and impact on the health care system: Consideration of school buildings being closed on a short term or extended basis, or open in a limited capacity based on numbers. This is dependent upon local public health department or state mandates or measures.</p>
<p><b>Enhanced Health Safety Precautions</b></p> <ul style="list-style-type: none"><li>Transportation with added safety measures</li><li>Increase use of hand washing and hand sanitizer</li><li>Grab and go breakfast. Lunch with additional safety guidance</li><li>Limited visitors in buildings</li><li>Masks are optional –</li><li>Scheduled transitions to limit numbers in hallways</li><li>Parents and staff complete daily symptom checks</li><li>Limit large groups</li></ul>	<p><b>Enhanced Health Safety Precautions</b></p> <p><b>IN ADDITION TO GREEN LEVEL MEASURES</b></p> <ul style="list-style-type: none"><li>Random Temp checks</li><li>Very limited visitors</li><li>Lunch/breakfast in alternate location or limited group size in cafeteria</li><li>Altered arrival and dismissal plan or times</li><li>Limited in state travel and field trips</li><li>No assemblies or pep rallies</li><li>Face mask are required</li></ul>	<p><b>Enhanced Health Safety Precautions</b></p> <p><b>IN ADDITION TO GREEN AND YELLOW MEASURES</b></p> <ul style="list-style-type: none"><li>No, or very limited student attendance</li><li>Alternative learning environment will be utilized</li></ul>

In a "Green" status, we will operate with the full amount of students and staff in the buildings using safety precautions. Being in a "Red" or "Yellow" status does not necessarily mean the buildings will be closed. In "Yellow," we will need to increase the safety precautions and may need to reduce the number of students and staff in the buildings. In "Red," we will need to increase precautions more and may need to deliver instruction remotely or with a very limited number of students and staff in the buildings. Listed below are the various instructional models that could occur during the school year. Our goal will be to maximize the amount of time we are regular and full attendance.

## Instructional Model Description:

Description	Rationale
<b>Regular Instruction</b>	All students and staff in buildings following safety and social distancing guidelines
<b>Hybrid - remote and in-person instruction</b>	If conditions require us to reduce the number of students and staff in the buildings, we will have some students at school, some at home. Examples could include; <ul style="list-style-type: none"> <li>• Students remain in the classroom, with teachers rotating to students.</li> <li>• Pk-6 at school, full days, 7-12 alternating days at school and remote.</li> <li>• Assessments on campus during remote learning</li> <li>• Serving Special Education and other select groups on campus</li> </ul>
<b>Remote Learning</b>	Students and staff are all home or a minimal amount of kids at school for services.
<b>Short Term Closure</b>	The purpose of the short-term closure would be to contact trace, deep clean, and ensure the necessary exclusion of students and staff from campus
<b>Extended Closure</b>	If it becomes necessary to close our buildings for an extended period of time. Remote learning would take place.

Listed below are guidelines we will use for safety and academic planning:

Building Procedures		
LOW/NO SPREAD BUILDING OPEN AS USUAL	MINIMAL/MODERATE SPREAD MODIFIED USE OF BUILDINGS	SUBSTANTIAL SPREAD SCHOOL BUILDINGS SHUT DOWN or LIMITED USE

<p><b>Screening</b></p>	<ul style="list-style-type: none"> <li>Communication with parents to monitor student symptoms at home before school. Wellness screenings will occur at school.</li> <li>Designate areas for students/staff who show or report symptoms.</li> <li>Send students home from school and consider keeping home until they have tested negative or have completely recovered, according to CDC guidelines.</li> <li>All students and staff should perform "self-screening" before reporting to school each day.</li> <li>If students or staff display any of the following symptoms, they are advised to stay home:</li> </ul> <p>Flu-like or COVID-like symptoms - include current symptom list</p> <p>A temperature of 100.4 or greater</p> <p>Difficulty breathing</p> <p>Sore throat</p> <p>Cough</p> <p><b>Temperature checks for students riding the bus will be performed by parents in the morning. If a student's temperature is 100.4 or greater, the parent will need to inform the driver that the student will not be riding the bus and report the student's 24-hour required absence to the school's office.</b></p> <p>An earlier return to school may be possible with a doctor's "return to school" note.</p>	<p>Random temperature checks will be conducted daily upon arrival.</p> <ul style="list-style-type: none"> <li>100.4-degree threshold (home 24 hours fever free w/o medication)</li> <li>An earlier return may be possible with a doctor's return to school note.</li> </ul> <p><b>Staff Temperature Check:</b></p> <ul style="list-style-type: none"> <li>Staff will take their own temp every morning.</li> <li>Temps will be logged in a form; if the temp is above 100.4 degrees, notify the administration.</li> </ul>	<p>Temperature checks will be conducted daily upon arrival.</p> <ul style="list-style-type: none"> <li>100.4-degree threshold (home 24 hours fever free w/o medication)</li> <li>An earlier return may be possible with a doctor's return to school note.</li> </ul> <p><b>Staff Temperature Check:</b></p> <ul style="list-style-type: none"> <li>Staff will take their own temp every morning.</li> <li>Temps will be logged in a form; if the temp is above 100.4 degrees, notify the administration.</li> </ul>
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<b>Hand Sanitizer/Handwashing</b>	<p>Teach and reinforce good hand hygiene practices with staff and students</p> <p>Consider where portable hand sanitizer stations will be located</p> <p>Systematically check and fill product as needed</p> <p>Allow student water bottles/only use bottle filler type drinking fountains</p>	<p>Increase frequency of times per day checking and filling product</p>	<p>Increase frequency of times per day checking and filling product</p>
<b>Health Protocols/Face Coverings</b>	<p>Students and staff may be required to wear face coverings when social distancing is not possible. Re-evaluate this monthly.</p> <p>Consider inventory of PPE and cleaning supplies and equipment.</p> <p>Consider protocols for vulnerable students and staff, such as 504 plans and leave policies.</p>	<p>Re-stocking of materials, increase in the cleaning of public restrooms, locker rooms</p>	<p>Consider all health precautions provided by the local public health department if students and staff are in buildings</p>
<b>School Health Tech/designated symptom monitor</b>	<p>Monitor students and staff who are reported with symptoms</p> <p>Monitor students and staff with health-related issues</p> <p>Assign a staff member in lieu of a school health tech - secretaries, para's, admin</p> <p>Train bus drivers, secretaries, the first point of contact for symptom monitoring</p>	<p>Involve trained staff in more detailed symptom monitoring.</p> <p>Send students home who are reporting symptoms</p>	<p>Monitoring and check everyone who enters the building</p>
<b>Guidance for exposure or confirmed positive case. (We will continue to monitor updated means with Public Health).</b>	<p>Consider public health recommendations.</p> <p>Assist public health in contact tracing</p> <p>Consider communication plans for students, staff, families, and the community.</p> <p><b>Positive Case:</b> Students or staff who test positive for COVID-19 will not be allowed</p>	<p>Same process as outlined.</p>	<p>Same process as outlined.</p>

	<p>to attend school for approximately 14 days. They will be allowed to return to school when fever-free for 24 hours, symptoms have notably improved, and a doctor's note has been obtained.</p> <p>Students may participate in the educational process remotely if possible.</p> <p>Staff will remain home per leave policy; substitute staff will be utilized.</p> <p><b>Exposure:</b> Those determined to have had close contact (within 6 feet for 10 minutes or more) with an individual who has tested positive for COVID-19 will not be allowed to attend school for 14 days from their last contact with the person who tested positive for COVID-19.</p> <p>Teachers may teach virtually with a substitute or available staff member in the classroom (unless unable due to caring for a family member).</p>		
<b>Visitor Restrictions</b>	<p>Restrictions on visitors/vendors - masks required.</p> <p>Parents allowed in the school building in designated areas only such as the office for appropriate circumstances determined by district and school officials.</p> <p><b>Adults entering the building to wash or sanitize hands prior to entering.</b></p> <p>TeamMates and <b>educational programs</b> to be determined by administration will be allowed following all precautions.</p>	<p><b>Educational programs inside the school buildings are not allowed.</b></p>	No visitors allowed.

	Maintain accurate records, including day and time, of non-school individuals entering and exiting the building		
<b>Travel Restrictions</b>	Travel should be regional/in-state. <b>Face coverings will be worn in vans and buses that cannot have social distancing.</b> <b>Field trips should be discussed with administration prior to planning. The driver is exempt to wearing the mask while driving.</b>	Consider if any activities will be limited for travel (teams/field trips/other activities) Staff travel for workshops and conferences limited.	Student activities are likely cancelled or postponed. No travel for workshops and conferences
<b>Breakfast/Lunch</b>	In commons and other designated areas. Consider social distancing to the extent possible. No visitors allowed during lunch.	Consider staggering classes, limiting commons area usage, consider the number of students in commons and designated areas, consider meals in classrooms.	Consider offering meals as we did in spring/summer 2020.
<b>Recess</b>	Continue to have recess as scheduled with handwashing or hand sanitizer upon entry. Regular cleaning of surfaces will occur.	Schools may implement zones for recess for assigned students to support physical distancing. Cleaning will be completed daily	Limited to no recess if a limited number of students are at school.
<b>Beginning of the day Staff</b>	<b>PK-6</b> Teachers should be in their room and ready to receive students by 7:45 am. <b>7-12</b> Students in the building prior to 8:00 need to be in an approved meeting/practice and be supervised by a teacher/coach/sponsor until the 8:00 bell. With temperature checks. Teachers should be in their rooms and ready to receive students by 7:45.  Other staff will report for duty as assigned.	<b>PK-6</b> Teachers should be in their room and ready to receive students by 7:45 am. <b>7-12</b> Students in the building prior to 8:00 need to be in an approved meeting/practice and be supervised by a teacher/coach/sponsor until the 8:00 bell. With temperature checks.	Staff reporting protocols will be established by administration.

		Teachers should be in their rooms and ready to receive students by 7:45.	
<b>Beginning of the day students</b>	<p><b>PK-6</b>  <b>Students will enter the building when doors open and go directly to their assigned areas as determined by the principal.</b></p> <p><b>7-12</b>            Students arriving to High School building will report to their 1<sup>st</sup> period classroom.</p>	<p><b>PK-6</b>            Students will enter the building when doors open and go directly to their classroom for temperature checks.</p> <p><b>7-12</b>            Students in the building prior to 7:45 need to be in an approved meeting/practice and be supervised by a teacher/coach/sponsor until the 8:00 bell            Students who are dropped off or arrive with a ride before 7:45 should remain in the cafeteria commons and social distancing practices will be followed.</p>	
<b>End of the day</b>	Regular dismissal. All students will be required to leave the building at the end of the day unless in an approved activity or working with a teacher.	Buildings may stagger or vary dismissal to a max of 10-minute difference from ending time.	
<b>Cleaning of student and staff desks</b>	Clean intermittently - Wash hands or sanitize when entering rooms.	Have cleaning supplies available to clean between classes. Designate who will be responsible for this cleaning. Clean when transitions occur.	Clean after each use.
<b>Cafeteria/Commons Areas</b>	Have cleaning supplies available to clean. Hand washing and hand sanitizer before entering.	Arranged seating, scheduled lunch times. Consider expanding the commons area to classrooms and	Clean after each use.

		the gym. Clean or sanitize between groups of students.	
<b>Cleaning restrooms during the day</b>	Daily cleaning (2 X's per day) and supplies available for janitorial staff.  Signage, STRESS handwashing!!	More frequent cleaning and supplies available for janitorial staff.	Deep cleaning regularly.
<b>Cleaning during day - Water fountains, doorknobs, handles, high touch surfaces</b>	Daily cleaning of high touch areas, including water fountains. Students may have their own water bottle.  Have wipes/spray available to use on doorknobs and handles when used.	Increase daily cleaning of high touch areas and water fountains	Increase daily cleaning of high touch areas and water fountains
<b>Locker rooms</b>	Daily cleaning and supplies available for janitorial staff. Hand Sanitizer before and after entering the room.  Signage, STRESS handwashing!! Educate students on social distancing in the locker rooms and proper sanitation. Clothes go home daily.	Supervised locker rooms by school staff to enforce social distancing, hand washing, and hand sanitizing.  Continue to educate students on these guidelines. Clothes go home daily.	
<b>Transportation</b> <b>**We ask parents to take the temperature of their bus riding students prior to boarding. If the child's temperature is at or above 100, they will not be allowed on the bus.</b>	<b>Regular transportation schedule and practices.</b> <b>Masks will be worn by all staff and students.</b> <b>Assigned seats</b> <b>The driver is exempt from wearing the mask</b>	Transportation provided as needed	Transportation provided as needed.
<b>Student Attendance</b>	All students in grades PK-12 will attend school in person.  Students will only have this option with a medical excuse provided by a doctor with	All students in grades PK-12 will attend school in person following the schedule implemented, such as hybrid instruction.	Specific students may be in school as necessary.

	a specified period of time noted unless approved by administration.		
<b>Staff Attendance</b>	All staff will report as normal. Any questions or concerns relative to work expectations should be directed to the Superintendent.	All staff will report as normal. Any questions or concerns relative to work expectations should be directed to the Superintendent.	All staff will report as directed. Any questions or concerns relative to work expectations should be directed to the Superintendent.
<b>K-12 Activities/Practice</b>	Activities and Athletics will be conducted in accordance with NSAA guidelines Students must attend school on campus as prescribed in the handbook to participate or attend activities/events/practices or any other on campus or traveling event. Screenings will occur before leaving for a event or activity	Activities and Athletics will be conducted in accordance with NSAA guidelines Students must attend school on campus as prescribed in the handbook to participate or attend activities/events/practices or any other on campus or traveling event.	It is probable that activities will not occur.
<b>Special Education</b>	Needs for Special Education and 504 students will be dealt with on an individual case-by-case basis.	Needs for Special Education and 504 students will be dealt with on an individual case-by-case basis.	Needs for Special Education and 504 students will be dealt with on an individual case-by-case basis.

